



P.C. AGENDA: 5-8-02
ITEMS: Study Session & 4.c

Memorandum

TO: PLANNING COMMISSION

FROM: Stephen M. Haase

**SUBJECT: CAPITAL IMPROVEMENT
PROGRAM**

DATE: May 1, 2002

Approved

Date

The study session for review of the Capital Improvement Program is scheduled for Wednesday, May 8, 2002, from 4:30 to 6:00 p.m. in the Cafeteria Conference Room (City Hall, Room 104). Dinner will be provided for the Commissioners. A tentative meeting agenda is enclosed (see Attachment A).

The City Manager's *Proposed 2002-2003 Capital Budget and 2003-2007 Capital Improvement Program* (CIP) is enclosed. The Planning Commission's role in reviewing the CIP is prescribed by City Charter, which states that the Commission shall have authority to "make recommendations to the Council respecting capital improvement programs" (see Attachment B). In addition, the CIP implements the goals and policies of the General Plan. General Plan consistency should be a consideration in the Commission's review of the CIP.

To assist in your review of the document, the CIP contains an introductory overview that provides an excellent summary of the significant issues associated with the CIP. The remainder of the CIP is organized by topic areas, referred to as individual programs (e.g., Airport). Representatives from key City departments will be at the study session to answer any questions of the Commission. Further, Redevelopment Agency staff has also been invited to the Study Session to discuss the Agency's proposed Capital Improvement Program document (also enclosed).

STEPHEN M. HAASE, DIRECTOR
Planning, Building and Code Enforcement

cc: Margaret McCahan